

# *Regional Services Council Minutes*

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June 21, 2013

## *Greeting/Introductions*

### *Council Members Present:*

Steve Cox, Jeanell Sheffield, Jeremy Soultz, Joy Woolf, Jackie Fisher, Pat Ergle, Betty Lyons, Judge Jay Toney and Proxy Beth Krieg, Linda Marsh

### *Absent Council Members:*

Deb McGriff-Tharp, Mary Lou Barella, Anna Swallow, Barb Hinshaw, Kelly Kirby, Judge Dana Kenworthy and Proxy Cindy McCoy, Judge Kimberly Dowling and Proxy Magistrate Brian Pierce, James Luttrull and Proxy Shannon Wright

### *Others in Attendance:*

Nikki Furry, Carolee Couch, Nicole Lawhead, Debbie Branfield, Carol Ammon, Susan Miller, Patricia Covington, Jon Bennett, Michelina Burrows

### *Minutes April 12, 2013 meeting*

- Jackie Fisher moves to accept the April 12, 2013 minutes after corrections are made. Jeremy Soultz seconds motion to accept the minutes. Motion carried

### *Community Partners – Children's Bureau*

- Active Families: 120
- Engaging Families: 32
- Total Families Referred: 337
- Funds used for May 2013: \$2,080.93
- Total funds used July 2012 to May 2013: \$29,953.35
- Blackford (10), Delaware(52), Grant(26), Jay(17), Randolph(15)
- Subcontractors will do wrap up reports on the July 12, 2013 meeting

### *Early Intervention/Prevention Plan*

- Next steps for Purple Crying will be moving forward in Region 7
  - Provide material to in home services that are going in shortly after birth

#### *Motion*

Betty Lyons motions to add Healthy Families and move into the next phase of Purple Crying support. Jeremy Seconds the motion. All are in favor of motion. Motion carried forward.

- Subcontractors will present a wrap up update on the July 12, 2013 meeting
- Subcontractors need to submit final invoices for 2013 budget by July 3, 2013
- 2013 Fiscal Budget may have status
  - YOC Respite modified amount \$6,521.00 remaining
  - Media overdrawn funding amount
  - Body Safety needs to reallocate \$4,975.36
  - Purple Crying allocated \$10,000
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#### *Motion*

Jeremy Soultz motions to authorize Steve Cox to work with Children's Bureau to expend the funds. Betty Lyons seconds the motion. All are in favor of the motion. Motion carried.

- 2014 Fiscal Budget allocated amount \$291,157.95
- Prevention Budget was cut \$13,673.05
  - Respite services took most of the cut
  - Added a Open Respite making foster homes available to apply respite
- Subcontractors doing direct services will need to submit three items
  - A list detailing all your staff that work with service you provide show if background checks are completed
  - Updated insurance certificate
  - Signed MOU

#### *Motion*

Jackie Fisher motions to accept the revise allocation of \$291,157.95. Joy Woolf seconds the motions. All are in favor of the motion. Motion carried forward.

### *Coordinator Update*

- Moving forward with negotiating the contracts will not be active July 1, 2013 but as soon as possible
- RFP can be put out if there are service gaps
  - Substance Abuse is one of the biggest service gaps
  - Juvenile Substance Abuse
  - IOP

#### *Motion*

Jeremy Soultz motions to move forward with entering issuing Regional RFP for Substance Abuse and Treatment. Joy Woolf seconds the motion. All in favor. Motion carried forward.

## Services

- a) Service Standard Website
- b) [http://www.in.gov/dcs/files/ATTACHMENT\\_A\\_Community-Based\\_Services\\_Service\\_StandardsR\\_February\\_5\\_2013.pdf](http://www.in.gov/dcs/files/ATTACHMENT_A_Community-Based_Services_Service_StandardsR_February_5_2013.pdf)
- c) Comprehensive Home based Proposals
- d) Regional RFP

## *Regional Finance Manager*

- May 2013 budget spent 75.24 % well under budget
- Probation under budget spent 71.82%
  - Blackford spent 29%
  - Jay spent 16.9%
  - Randolph spent 82.3%

## *Questions/Concerns from Membership*

*Next Meeting – July 12, 2013*